PEER REVIEWERS ACKNOWLEDGEMENT

Dr. I Ketut Agung Enriko, S.T., M.Sc

Institut Teknologi Telkom Purwokerto

Google Scholar ID : RmkZx48AAAAJ

Scopus ID :

Nur Uddin, Ph.D.

Universitas Pembangunan Jaya, Indonesia

Google Scholar ID : 8n5W2FMAAAAJ

Scopus ID :

Husneni Mukhtar, S.Si., M.T., Ph.D.

Telkom University, Indonesia

Google Scholar ID : mOHTk84AAAAJ

Scopus ID : 57169776800

Yohanssen Pratama, S.Si, M.T.

Institut Teknologi Del, Indonesia

Google Scholar ID : OrL-peMAAAAJ

Scopus ID : 57189595932

Khairun Nisa Meiah Ngafidin, M.Kom.

Institut Teknologi Telkom Purwokerto

Google Scholar ID : 2TbEovUAAAAJ

Scopus ID : 57215527546

JURNAL INFOTEL

Informatics, Telecommunication, and Electronics

Volume 14, Number 3 August 2022

GUIDELINES FOR AUTHOR

A. General Guidelines

General guidelines for writing in JURNAL INFOTEL are as follows :

- Written in English
- The length of submitted paper is at least 6 pages and no more than 12 pages. If the number of pages more than 12 will incurred extra charges
- Make sure that your paper is prepared using the Manuscript Template and Copyright Transfer Form when if it accepted
- At least 15 references with 80% coming from the original research article (Journal)

B. Guidelines for The Manuscript Body Text

Scientific articles will be published in the JURNAL INFOTEL must follow the rules of writing on the paper body. The rules follow the pattern of IMRAD (Introduction, Method, Result, and Discussion) added the last section is conclusion section.

Title : The title should be concise and indicate the identity of the subject, the research objectives, and keywords.

Author name : The author's name without academic degrees and not preceded by the word "by" followed by the name of the institution, address of institution and contact email.

Abstract : Abstract should describe the entire content of the article with maximum of 250 word. It is not allowed references to figures and tables. it is written in a straightforward, concise, and must include:

- Background (optional, one or two sentence)
- Research objective
- Method
- Result
- Conclusion

Keyword : Use keywords can describe the content of article. It is written in 3 to 5 words.

Introduction : Basically, in the introduction provides general background research, literature review (state of the art), originality of research (gap analysis), and research objectives. In the literature review, there are at least five articles reviewed briefly that can justify the novelty of the research.

Method : In the methods section provides a summary of the methods used, such as the subjects studied, tools and materials used, model or design used, sampling technique, the measured variable, analysis and statistical models used.

Result : In the results section contains the presentation of the results of research can be illustrated using tables or figures to clarify the presentation of the results verbally. The data presented is data that is processed, not raw data.

Discussion : material discussion mainly concerned, whether the results are consistent with the hypothesis or not, and put forward the argument.

Conclusion : write the conclusions of the research that has been done and future works. The conclusion must answer the purpose of the study or hypothesis. Write the conclusion briefly and clearly. Do not discuss again at the conclusion. Do not use Bullet / Numbering.

Style referral source citations in Jurnal INFOTEL using **IEEE style**. It is advisable to use a reference management software such as **Mendeley, EndNote, Zotero** and others.

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